

**TOWN OF GREENSBORO**  
**Meeting Minutes**  
**01/08/2024**

I. Call to Order

Board President, Mikel Knepley called to order the regular meeting of the Town of Greensboro at, 6:30pm in the Greensboro Community Building.

II. Attendees

The following board members were present for the meeting: Clerk-Treasurer, Elly Keck; Board President, Mikel Knepley; Board Member, Jason Clark. ~~Citizens~~: Jennifer Smith, Liz Runberg, Connie Ripburger, Steve Ferguson. Greensboro Police Department: Chief Chris Pickens

III. Approval of minutes form last meeting

Minutes from the December meeting was read and same were approved by the board.

IV. Open Issues

- |                                |                           |
|--------------------------------|---------------------------|
| A. Playground Equipment/Grant  | B. Storage Container/Shed |
| C. Tree Removal on High Street | D. Board/Clerk Raises     |
| E. Hot Patching                | F. Ordinances update      |
| F. List of local Business      | G. Sams/UEI#              |
| H. PD Entry Door               |                           |

V. New Business

A. Internal controls –

1. Board Training requirements discussed -Jason & Jennifer have watched & need to sign acknowledgements.
2. A monthly financial reconciliation by a separate person from CT was requested by Elly. Board agreed to rotate this responsibility monthly & Jason will take the first rotation.

B. Order for Community Building cleaning supplies approved

C. No new rental deposits turned in & all previous deposits approved to return

D. Jennifer Smith was sworn in as the newest board member.

E. Jennifer motioned to keep Mikel as Board president & Jason seconded the motion.

F. Duke Energy proposal to replace street lights with LED was reviewed & approved. Mikel made the motion & Jason seconded it.

G. Discussed the water sampling done by Turpin consulting & whether to continue that service. Mikel indicated that in the past it was difficult to meet state requirements when trying to complete this ourselves. Board will continue the service with Turpin.

H. Elly will attend clerk treasurer training next week. – Expense approved at last meeting

I. W2's will be prepared by The Personal Banker as in previous years. Discussion of doing 1099's instead of W2's in the future if the state allows.

J. Monthly police stats were reported

K. Email accounts set up for Jennifer, Jason & Rentals - [rental@townofgreensboro.in.gov](mailto:rental@townofgreensboro.in.gov)

L. Mikel proposed changing all door locks to the community building.

1. Research will be done into replacing the locks ourselves if parts & tools can be located or cost of a locksmith.
2. Elly requested a lock/key for the kitchen storage room.
3. Liz suggested electronic keyless entry pads be investigated also

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M. Community Building

1. Elly requested remaining files from outside shed be brought in & help with organizing files.
2. Discussed Jennifer assuming duties of Community Building maintenance management
3. Check list is needed for rental cleaning requirements
4. Order for Community Building cleaning supplies approved

N. Ordinances

1. Board members will meet in January to review ordinances & compile a draft
2. Community review to be available at the February meeting.
3. Ordinances will be posted on town website townofgreensboro.in.gov

President adjourned the meeting at: 7:45pm

Minutes Submitted:

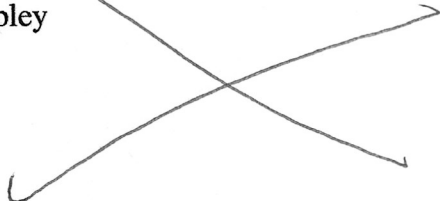
Clerk – Treasurer Mary (Elly) Keck

*Mary E. Keck*

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Minutes approved by:

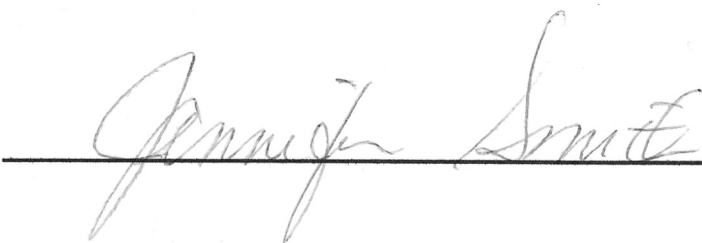
President, Mikel Knepley



Board Member, Jason Clark



Board Member, Jennifer Smith



*2-5-24*